



HOME OCCUPATION LICENSE # _____

HOME OCCUPATION LICENSE APPLICATION

ANNUAL RENEWAL LICENSE FEE: \$15.00

FOR (1) YEAR: July 1-June 30

DATE PAID: _____

CHECK # _____

(Please Print)

Date of Application: _____

Applicant Name: _____

Business Name: _____ D.B.A. (if applicable) _____

Business **Physical** Address: _____ Phone: _____

Mailing Address: _____ City, State, Zip: _____

Arizona Sales Tax #: _____

Contractor's License #: _____

TYPE OF BUSINESS: _____

Check One: Sole Proprietorship _____ Partnership _____ Corporation _____ LLC _____

I/We make application for a Home Occupation License Pursuant to Clarkdale Town Code, Article 8-1.

Section 17-1 of the Town of Clarkdale Zoning Ordinance permits a Home Occupation that falls within the following guidelines. If your proposed Home Occupation does not fall within these parameters you must apply for a Conditional Use Permit through the Community Development Department.

1. **Home Occupations:** The business shall be clearly incidental and subordinate to the use of the property and dwelling unit for dwelling purposes; and not change the character of the exterior of the structure.
2. **Area:** No more than twenty-five percent (25%) of the gross floor area of the dwelling and not more than twenty-five percent (25%) of the property shall be devoted to the home Occupation.
3. **Employees:** There shall be no more than two part-time employees, each working no more than thirty-two (32) hours per week.
4. **Delivery Vehicles:** No business shall be conducted which requires delivery vehicles or other services not customary to a residence.
5. **Nuisances:** There shall be no external evidence of the activity such as outdoor storage, displays, noise, dust, fumes, vibrations or other nuisances discernable beyond the property line.
6. **Signs:** One non-illuminated sign, not to exceed two (2) square feet in area.
7. **Traffic:** The business shall not generate traffic that disrupts the neighborhood.
8. **Hours of Operation:** Noise shall not be generated before sunrise or after sunset.
9. **Parking:** off street parking is required as set forth in the Town Zoning Code Section 17M: For one family and two family dwellings, two (2) parking spaces per family units, one and one-half (1 ½) parking spaces per family per family dwelling unit.
10. **Fire Inspections:** The Town shall conduct fire safety inspections of all structures where Home Occupations will be conducted.

Applicant is advised that a Sales Tax License must be obtained if they will be operating a Business subject to Transaction Privilege Tax under Article 8-2 of the Town Code.

I have read and agree to abide by the above requirements. Violation of these requirements shall nullify this permit and the applicant will be subject to prosecution under the Town Code.

Applicant Printed Name

Applicant Signature

Date

Planning Department: Signature: _____ Date: _____ Zoning: _____ Approved: _____ Disapproved: _____	Fire Department: Signature: _____ Date: _____ Approved: _____ Disapproved: _____
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